



Claremore Main Street, Inc.
412 W. Will Rogers Blvd.
Claremore, Oklahoma 74017
(918) 341-5881

Street Vendor Application

DATES: (please check the one(s) you are applying for)

- May 21** Boots on the Boulevard **May 22nd** Lilac Festival
 Sept. 10th Corporate Olympic **Oct. 29th &/or** **Oct. 30th** Fall Festival

EVENT HOURS: 6:00pm – 9:00pm **SET UP HOURS:** 4:30pm – 5:30pm

COST: \$35/event.

BUSINESS NAME: _____ **EMAIL:** _____

WEBSITE: _____

ADDRESS: _____ **CITY/STATE/ZIP:** _____

PRIMARY CONTACT: _____ **SECONDARY CONTACT** _____

BUSINESS PHONE: _____ **CELL PHONE:** _____

OK SALES TAX LICENSE #: _____ **CLAREMORE PERMIT #:** _____

BUSINESS SOCIAL MEDIA: Facebook Twitter Instagram Other _____

ARE YOU SELLING? Yes No **IF YES WHAT ARE YOU SELLING** _____

FOODS NOT PREPARED ON SITE WITH A PERMIT MUST BE PACKAGED FOR INDIVIDUAL SALE



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APPLICATION REQUIRED ADDITIONAL MATERIALS:

In addition to this application, vendors should submit payment in full (cash, check and credit card acceptable; checks shall be made out to Claremore Main Street) and a certificate of liability insurance naming Claremore Main Street, 412 W. Will Rogers Blvd., as an additional insured. For credit card payments (fees apply), visit: www.claremorems.org

DEADLINE:

Applications are reviewed on a first-come, first-serve basis. **Application will not be reviewed until ALL items are submitted as one.** To ensure all vendors are successful, the Promotions committee limits the number of vendors selling similar products and the total number in attendance. Once the event fills, a wait list will be started. All items on the application must be submitted before it is considered complete. **Payment is required by the 20th of the month prior to the month of the requested event to reserve a space, no exceptions.** Failure to pay by the deadline will result in the spot being removed for that event and you will not be allowed to participate. No payments will be accepted the day of the event. Refunds are not given for cancellations by the vendor for any reason.

APPLICATION SHOULD BE SUBMITTED TO:

Claremore Main Street
412 W. Will Rogers Blvd. Claremore OK 74017
anita.miller@claremorems.org - 918-341-5881

EVENT INFORMATION AND RULES:

- Event set up begins at 4:30 p.m. on the day of the event. Vendors must be ready to sell by 6 p.m. The streets must be cleared in a timely manner following the conclusion of the event.
- All food vendors are responsible for compliance with local, state and federal laws. A City of Claremore food vendor permit must be current with a copy on file submitted with the application.
- Vendors are responsible for filing and paying all required sales tax if applicable.
- Vendors should be equipped with their own tables, chairs, pop-up tents, etc. as they see fit. The event does not provide items for booth set up.
- If electricity has been requested, vendors must be equipped with their own extension cord(s) to access the outlets.
- Vendors should remain in their booth to promote themselves or their products. Walking solicitation is not permitted.
- **These are rain-or-shine events.** If an extreme situation requires Claremore Main Street to cancel, vendor registration fees may be refunded.
- **Vendors are required to remove their trash from the premises.** Trash is not to be left on the curb/at trash receptacles.
- Any vendors found violating any of the above rules and regulations may forfeit their participation in future Food Claremore Main Street events.

The undersigned hereby waives all claims against and agrees not to sue Claremore Main Street or any of its representatives, or the City of Claremore or any of its representatives for damages resulting from injury to any person or thing resulting from or arising out of the use of the city's facilities on the above described occasion(s). I further agree to indemnify and hold Claremore Main Street, the City of Claremore, its officers, agents and employees harmless from any loss, damages, or expenses incurred by the City as a result of any suit arising out of the activities conducted or sponsored by the listed above.

I, the undersigned, have read and understand the above and I agree to follow any and all policies, conditions, and rules, and to pay all fees required in regard to the activity listed above.

Signature _____ Date _____